



How to Upload Your [OnHold.com](https://onhold.com) Customized Music On Hold for your Digium Switchvox Phone System from [OnHold.com](https://onhold.com), Music on Hold Messaging Experts

You'll need the customized music on hold message file provided by [OnHold.com](https://onhold.com). Your customized music on hold messaging from [OnHold.com](https://onhold.com) will be up & running with your Digium Switchvox phone system in no time!

Add [OnHold.com](https://onhold.com) Customized Music on Hold to your Digium Switchvox (MOH 6 or higher) phone system by following these instructions:

From your Admin Web Suite
Go to Tools then Music On Hold

From the Song Tab:

- Click the Upload Song button to display the Song Information popup
- Click inside the Song to Upload text box to browse your PC for your [OnHold.com](https://onhold.com) customized music on hold message file to upload
- Add the file to your existing group by selecting the group from the dropdown menu
- Click the Upload Song button, which redisplay the Songs tab with the new [OnHold.com](https://onhold.com) customized music on hold message file now visible in the list

Note: Changes to music on hold will only take affect after a software restart of the PBX. After your changes are made, press the red Restart Software button to restart the PBX. Any active calls will be dropped.

You're ready to play your [OnHold.com](https://onhold.com) customized music on hold messaging to every caller via your Digium Switchvox MOH 6 or higher phone system!

Questions? Call [OnHold.com](https://onhold.com) at 888-321-8477!

Instructions accurate as of 1/2018